



05 FEB 2024

1 February 2024

## PAGASA Special Order

No. 171 Series of 2024

Subject: Reconstitution of the PAGASA Gender and Development (GAD) Focal Point System (GFPS)

In the interest of service, and in compliance to Republic Act 9710 or the Magna Carta of Women and Memorandum Circular No. 2011-1 of the Philippine Commission on Women (PCW), the PAGASA GFPS is reconstituted to facilitate the strengthening of GAD mechanism to catalyze and accelerate gender mainstreaming within the Agency; lead in the circulation of gender perspective through spearheading the plotting of PAGASA GAD Plan and Budget; and assess and test the gender-responsiveness of the Agency's policies, plans and programs.

In view of the above, the re-composition of the PAGASA GFPS is identified with the following duties and responsibilities:

### I. Executive Committee:

*Head of the Agency and GFPS Chairperson* shall issue policies or other directives to support GAD mainstreaming and approval and ensures the implementation of the PAGASA GAD Plan, Program and Budget.

*Executive Committee* shall provide policy advice to the Chairperson/Agency Head to support and strengthen the GFPS and the Agency's GAD mainstreaming activities.

1. **Dr. Nathaniel T. Servando**  
Administrator/Head of Agency
2. **Dr. Bonifacio G. Pajuelas**  
Deputy Administrator, Operations and Services
3. **Ms. Thelma A. Cinco**  
Officer-in-Charge, Deputy Administrator for Research and Development
4. **Ms. Arceli S. Arroyo**  
Officer-in-Charge, Deputy Administrator, Admin. and Eng'g Services  
Chairperson, GAD Focal Point System

### All PAGASA Division Chiefs and Officers-in-Charge

**Members of the Executive Committee** shall also be composed of all PAGASA Division Chiefs and Officers-in-Charge.

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They shall assist in ensuring the timely submission of annual reports, direct the identification and efficient implementation of GAD strategies, programs, activities and projects and recommend approval of agency GAD Plans and Budgets and GAD ARs.

## II. Technical Working Group:

Facilitate the implementation of the gender mainstreaming efforts of the Agency and capacity development assistance through the GAD planning and budgeting process.

- Formulation of GAD Plans, Programs and Budget in response to the Agency's gender gaps and issues, conduct of gender audit of their respective division and analysis, and/or review and provision of sex disaggregated data.
- Coordinate with the various sections of their respective division of the Agency and ensure meaningful participation in the GAD strategic and annual planning exercise.

|                                       |                                                |
|---------------------------------------|------------------------------------------------|
| 1. Ms. Cynthia R. Paltuob             | FPMD / Planning Unit                           |
| 2. Mr. Noel B. Villar                 | FPMD / Planning Unit (Alternate)               |
| 3. Ms. Rea V. Tan                     | AO                                             |
| 4. Ms. Sheena Marie P. Goloyugo       | AO (Alternate)                                 |
| 5. Ms. Rosalie A. Albacite            | AD                                             |
| 6. Ms. Alleli Marie U. Lagrimas       | AD (Alternate)                                 |
| 7. Ms. Jorybell A. Masallo            | CAD                                            |
| 8. Ms. Cherry Jane L. Cada            | CAD (Alternate)                                |
| 9. Ms. Arlene Hazeline T. Arafiles    | FPMD                                           |
| 10. Ms. Kathleen E. Dela Cruz         | FPMD (Alternate)                               |
| 11. Ms. Sharon Juliet M. Arruejo      | PWEA Representative<br>(first or second level) |
| 12. Mr. Raymond C. Ordinario          | WD                                             |
| 13. Ms. Samantha Christine V. Monfero | WD (Alternate)                                 |
| 14. Ms. Sheila S. Schneider           | HMD                                            |
| 15. Ms. Adelaida C. Duran             | HMD (Alternate)                                |
| 16. Ms. Marichu Charito J. Zarate     | RDTD                                           |
| 17. Ms. Ma. Rosario C. Ramos          | RDTD (Alternate)                               |
| 18. Ms. Remia D. Paulo                | ETSD                                           |

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|-------------------------------------|---------------------|
| 19. Ms. Maria Krista Rona C. Borbon | ETSD (Alternate)    |
| 20. Ms. Amor E. Benitez             | NLPRSD              |
| 21. Ms. Cynthia O. Iglesia          | NLPRSD (Alternate)  |
| 22. Mr. Lilian N. Guillermo         | SLPRSD              |
| 23. Ms. Ruthie M. Pacala            | SLPRSD (Alternate)  |
| 24. Ms. Bernadeth T. Lucillo        | NCRPRSD             |
| 25. Ms. Julie M. Nimes              | NCRPRSD (Alternate) |
| 26. Ms. Vhan Therese S. Sabellano   | VPRSD               |
| 27. Ms. Meyma M. Casilagan          | VPRSD (Alternate)   |
| 28. Ms. Hannah Lorraine R. Salvador | MPRSD               |
| 29. Ms. Anianita R. Fortich         | MPRSD (Alternate)   |

### III. Budget Officers:

- Through its Supervising Administrative Officer shall monitor the proper utilization and allocation of the GAD Budget, and provision of computations and allotment of expenses.

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| 30. Mr. Noel G. Ramos | FPMD |
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### IV. Public Information and Int'l Media Affairs Officer:

- Shall lead in conduct of advocacy activities and the development of IEC materials with the support of the Agency Officials.

|                         |      |
|-------------------------|------|
| 31. Bernard R. Punzalan | RDTD |
|-------------------------|------|

### V. Secretariat:

- Prepare and consolidate the Agency's GAD reports through the combined information from each Division and provide updates and recommendations to the head of the Agency or Executive Committee.
- Assist in the coordination of the planned and approved GAD activities.
- Submit GAD reportorial requirements to the DOST, PCW or oversight agencies.

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|-------------------------------------|----|
| 32. Ms. Adelaida P. Gonzales        | AD |
| 33. Ms. Christine R. Santos-Zerrudo | AD |
| 34. Ms. Kalayaan V. Rosales         | AD |

All PAGASA GAD Focal Point System members shall ensure that all GAD-related matters in their respective areas be coordinated and complied with.

This Order shall take effect immediately.

  
**NATHANIELT. SERVANDO, Ph.D.**  
Administrator

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